

# **HOBO's HELPFUL HINTS**

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## *Tips & Techniques...* **HOW TO AVOID SPAM**



Do not give out your primary email address for online registration or on e-commerce sites. Have another free email address to use more publicly. (Get a Hotmail Account).

Do not send your email address through chat rooms, instant message services or Internet bulletin boards and newsgroups.

Do not open e-mails from people you don't know.

Only Open Attachments if you are expecting them.

Do not respond to suspicious spammed emails. A response only confirms the accuracy of your email address, and may result in even more messages filling up your In-box.

If you are suspicious, do not click on the link asking to be taken off the sender's list, as the senders often use that as a ploy to confirm the recipient's address, resulting in even more spammed email.

Do not forward chain email. This special type of email is considered spam. It is unsolicited, intrusive and may clog up email servers and slow down Internet traffic.

Protect other peoples right to a secure e-mail address. When YOU send e-mails to a large number of recipients or a distribution list, use your Mail software's "Blank Copy" feature to hide the e-mail addresses from others

Never submit your credit card details or other personal information to non-secure Web sites (there should be a locked padlock icon that appears in yellow, or in a yellow box, on the bottom bar of the order form Web browser).



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